

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40-WPM 15 Jul 2023 ENG 40-WPM BATCH-402**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Read only memory is not erased once computer is turned off.	TRUE	FALSE			A
2	_____ images are in the form of columns and rows.	vector drawn images	bit map images	line art images	None of these	B
3	Which service was the first internet service provider?	NSF net	FAX	ARPANET	TELENT	C
4	Which browser is developed in Google Corporation	Opera	Chrome	Internet Explorer	Mozilla	B
5	_____ is used for projection on screen on large wall	Printer	Monitor	Projector	HDTV	C
6	You can sort the data in ascending & _____	Descending	Symmetric	Above	Below	A
7	_____ has ability to combine name and address with standard format	Formula	Mailing	Letter	Format	B
8	Making the changes in document is called	Editing	Changing	Altering	None of these	A
9	_____ key is used to remove one letter next to the cursor position	Home	End	Backspace	Delete	D
10	_____ key should be pressed to start a new paragraph in MS-Word	Down Cursor Key	Enter Key	Shift + Enter	Ctrl + Enter	B
11	_____ is NOT a type of chart.	Polygon	Scatter	Pie	Line	A
12	_____ pointer shape is used to select cell in sheet.	Cross	Plus	I Beam	Pipe	B
13	The toolbar besides the file menu is known as _____	Status	Quick Access Toolbar	Access	Tool	B
14	To open the format cells dialog box press _____	Ctrl+1	Ctrl +2	Ctrl+5	Ctrl+Alt	A
15	Column, Line, Pie, Bar are the subtypes of _____	Table	Sheet	Tree	Chart	D
16	How to Hide Slide in Powerpoint?	View>> Hide Slide	View>> Hide Slide>> Hide Slide	Insert>> View>> Hide Slide	SlideShow>> Hide Slide	D

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17	By default the font size of the title Text box of Title slide is	40	43	42	44	D
18	Which option is used in PowerPoint to insert images and pictures ?	Insert tab - Image Group	Home tab - insert group	Slide show tab - Transition Group	None of these	A
19	Which option is used to draw flowchart symbols in MS-PowerPoint?	Home tab - style option	Insert - styles	Insert tab - picture Group	Home tab - Drawing option	D
20	In PowerPoint, Which option is used to add Date and Time in slide ?	Insert - illustration	Insert - date	Insert - Images	Insert - symbols	B
21	_____ option from Recycle Bin can recover an item which is accidentally deleted.	Delete	Restore	Home	Saved Documents	B
22	_____ printer prints character by character.	Line	Character	Laser	Plotter	B
23	The Organization ___ Made the internet for the Indian People on Commercial basis	VSNL	VODAFONE	IDEA	RELIANCE	A
24	_____ is example of cyber crime.	Website Hack	Bank Account Hack	Mobile Hack	All of these	D
25	Which of following is not keyboard shortcut key ?	F15	F1	F4	Enter	A